

2009 ANNUAL GENERAL MEETING
Northern Territories Water and Waste Association
October 18, 2009

M I N U T E S

Location: Cambridge Bay, Nunavut

2008-2009 Board of Directors:

<u>NAME</u>	<u>POSITION</u>	<u>TERM</u>
Sean Austman-Kunkel	President	Term finished, moves to Past President, position open
Heather Scott	Past President	Term finished, position open
Sudhir Kumar Jha	Vice-President	Term finished, moves to President, position open
Vacant	Secretary-Treasurer	Position replaced with Director
WayneThistle	Director	Term finished, position open
Billy Qaqasiq	Director	Term finished, position open
Justin Hazenberg	Director	1 year remaining in term
Jean Soucy	Director	1 year remaining in term
Denis Althouse	Director	1 year remaining in term
Greg Laboucan	Director	Term finished
Bhabesh Roy	Director	1 year remaining in term
Ken Johnson	Southern Director	Term finished, position open
Doug Steinhubl	Industry Director	1 year remaining in term
Olivia Lee	Executive Director	Term finished, Annual appointment .by Board

The meeting was called to order by Ken Johnson, Southern Director, who turned the meeting over to Chairperson, Olivia Lee, Executive Director.

1. Adoption of Agenda

That the Agenda for the Northern Territories Water and Waste Association Annual General Meeting be adopted as presented.

Moved by: Lorie Fyfe

Seconded by: Justin Hazenberg

Motion Carried.

2. Adoption of 2007 – 2008 AGM Minutes (November 2, 2008)

That the Minutes of the Northern Territories Water and Waste Association Annual General Meeting dated November 4, 2007 be adopted as presented.

Moved by: Aaron Randall

Seconded by: Mike Hayward

Motion Carried.

3. Introduction of Executive and Directors

The following Board members, in attendance at the AGM, were introduced by Executive Director Olivia Lee and acknowledged: Vice President Sudhir Kumar Jha, Directors Billy Qaqasiq and Justin Hazenberg, Southern Director Ken Johnson and Industry Director Doug Steinhubl. President Sean Austman-Kunkel and other Directors not present send their regrets that they are unable to attend this AGM. Olivia Lee also passed on greetings from Past President Heather Scott, who is expected to deliver her first child within a week.

4. Address by President & Executive Director

a) Address by Vice President Sudhir Kumar Jha

Sudhir welcomed all delegates to Cambridge Bay, his home community, and expressed his hope that everyone had found the conference an enjoyable and worthwhile opportunity to learn and to network. He also hoped many people at this conference would be able to attend the NTWWA conference next year in the NWT.

b) Address by Executive Director, Olivia Lee

Olivia thanked everyone who had made the conference a success, and without whom it would not have happened. She thanked all directors and executive for participating in conference call meetings during the year, and pointed out for special thanks the following: Ken Johnson for his work coordinating the Operators Workshop and editing the NTWWA Journal; Doug Steinhubl for co-coordinating the trade show; Sudhir Jha, whose help with this conference has been invaluable; Heather Scott who has been on the board since 2004 and served in all the executive board positions and Billy Qaqasiq who may be leaving the board this year.

5. Presentation of Financial as of June 30, 2009 (attached)

That the Financial Statement as of June 30, 2009 as presented by Ken Johnson, Southern Director, and containing information as follows, be accepted as presented:

Revenue- \$42,809.	Expenditures- \$50,981.
Excess Expenditures over Revenue during year -\$8,172.	
Total Liabilities and Unrestricted Assets - \$43,720.	

Moved by: Justin Hazenberg

Seconded by: Doug Steinhubl

Motion Carried.

6. Appointment of Auditor

That Paul Fleury of Fleury & Co. be appointed as NTWWA's auditor for the upcoming fiscal year.

Moved by: Mike Hayward

Seconded by: Aaron Randall

Motion Carried.

7. Western Canada Water (formerly Western Canada Water and Waste Assoc) Report

Ken Johnson has now represented NTWWA at Western Canada Water (WCW) meetings for two years. He spoke of the advantages to NTWWA of belonging to this umbrella association which also represents Alberta, Saskatchewan and Manitoba. He referred to the comments the WCW President Edith Phillips made at this conference and urged all NTWWA members to take part in WCW activities if at all possible.

8. Election of Officers:

By tradition and by-law, the positions of NTWWA President and Past-President are filled by succession, which must be ratified by consensus of the membership attending the AGM.

a) President

Moved that Sudhir Kumar Jha be elected as President for a 1 year term.

Moved by: Ken Johnson

Seconded by: Gary Maksagak

Motion Carried.

b) Past President

Moved that Sean Austman-Kunkel be elected as Past President for a 1 year term.

Moved by Billy Qaqasiq

Seconded by Brent Wootton

Motion Carried.

c) Vice President

Justin Hazenberg nominated as Vice-President for a 1 year term.

Nominated by: Ken Johnson

Seconded by: Greg Hamann

Motion Carried.

c) Secretary Treasurer

No nominations.

The following directors on the board, whose terms have finished, have indicated a willingness to be re-elected and to continue their work with the association. In order to maintain the Nunavut/NWT balance it was decided by consensus that Wayne Thistle should be elected to the board by acclamation. Because Ken Johnson's work on the NTWWA Journal and the operators workshop are invaluable to the board, it was decided he should also be acclaimed to the board.

That Ken Johnson be elected as Industry Director for a 2 year term.

**Moved by: Justin Hazenberg
Seconded by: Sudhir Kumar Jha
Motion Carried.**

That Wayne Thistle be elected as directors for a 2 year term.

**Moved by: Brent Wootton
Seconded by: Saurabh Dhavale
Motion Carried.**

The acclamations to three board positions left one board position to be filled by election and the following nominations were made.

Nomination of Jennifer Spencer as director of NTWWA for a two year term.

**Nominated by Justin Hazenberg
Seconded by Mary Kelly**

Nomination of Saurabh Dhavale as director of NTWWA for a two year term.

**Nominated by Brent Wootton
Seconded by Balihar Antaal**

Nomination of Gary Maksagak as director of NTWWA for a two year term.

**Nominated by Sudhir Kumar Jha
Seconded by Brent Wootton**

Nomination of Aaron Randall as director of NTWWA for a two year term.

**Nominated by Ken Johnson
Seconded by Doug Steinhubl**

Nomination of Billy Qaqasiq as director of NTWWA for a 2 year term.

**Nominated by Alex Sammurtok
Seconded by Lorie Fyfe**

There being no more nominations for the two vacant directors positions, nominations were closed.

The persons nominated each then spoke to the meeting briefly, sharing details of where they were from, what they did for a living and why they were interested in the position.

Aaron Randall is a water and wastewater operator from Norman Wells, NT.

Jennifer Spencer is an engineer in training with Dillon Consulting in Yellowknife NT.

Saurabh Dhavale is a project officer with CGS in Rankin Inlet, NU.

Billy Qaqasiq is a sewage treatment operator in Pangnirtung, NU.

Gary Maksagak is a facilities manager with CGS in Cambridge Bay, NU.

The Nominees then left the room for the voting.

Executive Director Olivia Lee explained to the membership that the board had previously set a policy that NTWWA would try to maintain a NT/NU balance on the board and to have a minimum of two operators, one from each territory represented, on the board. She therefore recommended that Billy Qaqasiq should be acclaimed to the board to maintain this balance.

That Billy Qaqasiq be elected as director for a 2 year term.

Moved by: Justin Hazenberg

Seconded by: Paul Voisey

Motion Carried.

Votes were cast by a show of hands for the remaining 4 nominees and the person elected by this method was Aaron Randall.

The nominees who had left the room were called back. All nominees were thanked for their participation and Billy Qaqasiq and Aaron Randall were congratulated on their election.

9. Installation of new Directors

The persons chosen for the board of directors of NTWWA at this AGM, either by succession, acclamation or election, are:

Sudhir Kumar Jha – President (one year term)

Justin Hazenberg – Vice-President (one year term)

Sean Austman-Kunkel – Past President (one year term)

Ken Johnson – Southern Director (two year term)

Wayne Thistle – Director (two year term)

Billy Qaqasiq – Director (two year term)

Aaron Randall – Director (two year term)

10. 2010 Conference, Trade Show and AGM - location and date

NTWWA's tradition is to have the annual conference in the NWT and Nunavut on alternating years. A consensus decision was made by those assembled at this AGM that as it would be in the NWT next year and at that time it will have been 4 years since it was held in Yellowknife that the conference will be in Yellowknife in 2010.

Discussion took place about the potential dates and mid October was suggested. The board will make the final decision about the date later, based on a number of factors.

11. Other Business

None.

12. Adjournment

That this annual general meeting be adjourned.

Moved by: Gil Teixeira

Seconded by: Aaron Randall

Motion Carried.