



MINUTES of January 22, 2009 NTWWA Board Meeting

LOCATION: Conference Call - Various

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PRESENT:

Heather Scott	Past President
Sudhir Jha	Vice President
Bhabesh Roy	Director
Jean Soucy	Director
Justin Hazenberg	Director
Billy Qaqasiq	Director
Wayne Thistle	Director
Doug Steinhubl	Industry Director
Olivia Lee	Executive Director
Pearl Benyk	Administration

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE AND: Greg Laboucan, Dennis Althouse, Ken Johnson, Sean Austman-Kunkel

WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
1. Call to Order	<ul style="list-style-type: none"> Meeting called to order by Past President Heather Scott. 	
2. Agenda	<ul style="list-style-type: none"> Moved by Jean Soucy, Seconded by Sudhir Jha, that the agenda be approved, with the correction of the date under 7.1, Next Meeting, to February 12 or 19, 2009. CARRIED 	
3. Adoption of Previous Minutes	<ul style="list-style-type: none"> Moved by Justin Hazenberg, Seconded by Jean Soucy, that the minutes of December 4, 2009 be adopted as presented. CARRIED. 	
4. Correspondence		
4.1 Invitation	<ul style="list-style-type: none"> Ken Johnson has been invited, on behalf of NTWWA, to speak to the IP3 (Improved Processes and Parameterisation for Prediction in Cold Regions) conference in Edmonton on Mar 6, 2009. This is part of International Polar Year (IPY) activities. Ken has accepted and will attend and present. 	
5. Standing Items		
5.2 Conference Follow Up	<ul style="list-style-type: none"> Pearl is now preparing CEU certificates, letters of thanks and other follow-up correspondence for participants, sponsors and SAOs. Heather & Olivia to sign These will be mailed out, with conference CDs, as soon as CDs are available. 	Pearl Olivia Heather
5.3 By-Law Amendments	<ul style="list-style-type: none"> Olivia has prepared a version of the NTWWA by-laws, including amendments passed at 2007/08 AGM held November 2, 2008 in Norman Wells and at 2006/07 AGM held November 4, 2007 in Iqaluit. Pearl will now file these with the Societies Registries of NWT and Nunavut. 	Pearl



ITEM	DESCRIPTION	ACTION BY
5.4 Next conference date and location	<ul style="list-style-type: none"> • Cambridge Bay will be invited (Letter from Olivia) to host the next conference - there is already expressed interest in Cambridge Bay in hosting the conference. • If Cambridge Bay does not want to, or cannot, host the conference, Baker Lake, Iqaluit and Rankin Inlet will be invited to submit proposals to do so. • The hosting community will be asked to suggest dates for the conference to avoid potential of weather impacting on travel to the conference. • The hosting community will also be asked to consider the choice of the conference being held during the work-week versus the week-end. 	Olivia
5.5. Journal articles	<ul style="list-style-type: none"> • Ken (who coordinates editorial content of the Journal) requests that board members think about articles they, or others of their acquaintance, would like to write for the Journal. Bhabesh is already doing this and other board members agreed they will think about this. 	Board Members
6.0 Other Business		
6.1 NTWWA Website	<ul style="list-style-type: none"> • Due to difficulty with finding webmasters with sufficient time to work on the NTWWA website, NTWWA will purchase the software and have Pearl trained to make changes to the site. • As the site needs to be made more interesting, ideas like including history of the association, pictures and bios of board members, more pictures, and possibly some paid advertising will be considered, once Pearl is trained. 	Pearl
6.2 Board Pledge	<ul style="list-style-type: none"> • Board members were again provided with the NTWWA Board Pledge and are urged to sign and date a copy of the pledge and fax (or scan and email) it in to Pearl. Everyone at the meeting agreed to do this. 	Board Members
7.0 Next Meeting	<ul style="list-style-type: none"> • Thursday, February 19, 2009 at 12 Noon Mountain Standard Time 	
8.0 Adjournment	<ul style="list-style-type: none"> • By consensus. 	
	<p>These minutes are in the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	