



LOCATION: Conference Call - Various

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PRESENT:

Wayne Thistle	Director
Doug Steinhubl	Industry Director
Dennis Althouse	Director
Sudhir Jha	Director
Bhabesh Roy	Director
Billy Qaqasiq	Director
Jean Soucy	Director
Ken Johnson	Southern Director
Olivia Lee	Executive Director
Pearl Benyk	Administration

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE AND: Sean Austman-Kunkel, Sarah Gagné, Heather Scott, Ken Johnson, Bhabesh Roy, Greg Laboucan,

WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
1. Call to Order	<ul style="list-style-type: none"> As there was no quorum for this meeting, it was more an info-sharing than decision-making meeting, and was chaired by Executive Director Olivia Lee. 	
2. Agenda	<ul style="list-style-type: none"> Agenda was not approved due to lack of quorum. 	
3. Adoption of Previous Minutes	<ul style="list-style-type: none"> Minutes of meeting of December 13, 2007 were not approved due to lack of quorum. 	
4. Correspondence	<ul style="list-style-type: none"> 	
Canada Wide Strategy on MWWE consultation	<ul style="list-style-type: none"> Information on Canada Wide Strategy on Municipal Wastewater Effluent (MWWE) consultation has been disseminated to the board members, who are to look at draft strategy, available at: http://www.ccme.ca/ourwork/water.html?category_id=81 and get back to Olivia with their comments this coming week. Olivia will collect and compile the comments for forwarding on as NTWWA's commentary. 	Olivia All Board Members
5 Standing Items	CONFERENCE	
5.1 Review of Conference Finances	<ul style="list-style-type: none"> Pearl reported that 90% of the conf revenue is now in, exceptions at this point are the funding from GNWT MACA and INAC for their cold region wastewater treatment lagoons workshop held as part of the conference. CD ROMs from the conference (deliverables for this contract) have now arrived. 	Pearl
5.2 Review of Conference Evaluation forms	<ul style="list-style-type: none"> Pearl will finish the compiling of the evaluation forms. Doug reported that the trade show participants, especially those who missed this 2007 conference, are interested in what they missed. The list of comments and suggestions for improvements from the evaluation forms. 	Pearl



ITEM	• DESCRIPTION	ACTION BY
5.4 Location of 2008 conference	<ul style="list-style-type: none"> • The 2008 conference will be in the NWT. Board members discussed which NWT communities were likely locations and agreed it should probably be Norman Wells, Hay River or Ft. Smith, though it depends on which communities apply. • Jean Soucy will pass the application form to the Town of Ft. Smith, and will check if Aurora College would have sufficient available accommodation and meeting space. • Possible communities where the conference could be held will be sent invitations to apply. 	<p>Jean</p> <p>Olivia Pearl</p>
5.5 Date of 2008 conference	<ul style="list-style-type: none"> • Doug suggested the NTWWA conference should be held before the W&W conference(which trade show many industry reps attend) in Whitehorse, which he thought was usually the 2nd week of November. • Olivia will check for date conflicts with other large conferences/workshops. • Dates as early as mid October will be considered for 2008 conference. 	<p>Olivia</p>
6.0 Next Meeting	<ul style="list-style-type: none"> • Thursday, February 14, 2008 at Noon Mountain Time 	
7.0 Adjournment	<ul style="list-style-type: none"> • By consensus. 	
	<p>These minutes are in the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	