



LOCATION: Conference Call - Various

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PRESENT:

Sean Austman-Kunkel	President
Heather Scott	Past President
Jean Soucy	Director
Dennis Althouse	Director
Sudhir Jha	Director
Billy Qaqasiq	Director
Ken Johnson	Southern Director
Olivia Lee	Executive Director
Pearl Benyk	Administration

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE AND: Greg Laboucan, Sarah Gagné, Wayne Thistle, Doug Steinhubl, Bhabesh Roy

WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
1. Call to Order	<ul style="list-style-type: none"> Meeting called to order and chaired by President Sean Austman-Kunkel. 	
2. Agenda	<ul style="list-style-type: none"> Moved by Ken Johnson, Seconded by Jean Soucy, that the agenda be accepted as presented. CARRIED. 	
3. Adoption of Previous Minutes	<ul style="list-style-type: none"> As there had been no quorum for a couple of meetings, there were three sets of Minutes presented for adoption: January 24, 2008; February 14, 2008; and May 1, 2008. These minutes were discussed and the following motion made: Moved by Jean Soucy, Seconded by Sudhir Jha, that the minutes of Jan. 24/08, Feb. 14/08 and May 1/08 be adopted as presented. CARRIED. 	
4. Correspondence	<ul style="list-style-type: none"> 	
4.1	<ul style="list-style-type: none"> Executive Director Olivia Lee received a letter from Dave Nickerson, NTWWA life member. Mr. Nickerson said the 2006 conference in Yellowknife that he attended was very good, but he would like to see more photographs of the trade show on the conference CD. Ken J., who edits the Journal, said that there would be no problem adding info if trade show participants provide it (up to 1 MB ea.). Trade show folk will be asked to make approx. 5 min. presentations this year - this will also increase trade show specific content on the conf. CD. 	
5 Standing Items	CONFERENCE	
5.1 Conference Theme	<ul style="list-style-type: none"> Discussion on choosing a theme for the conference included Olivia's suggestion that it be something 'catchy'. Sean suggested, as most systems in north are small systems, that the theme should deal with small systems, something accessible for most NTWWA members. Pearl to circulate (by email and fax) suggestions made earlier, plus input from board members, so decision can be made very soon. Heather will take the lead on ensuring a theme is chosen. 	Pearl Heather



ITEM	DESCRIPTION	ACTION BY
<p>5.2 Conference Details: Location, Venue, Support, Registration Fee, Airline Support, Drinking Water Trophy, Gifts to Delegates and Presenters</p>	<ul style="list-style-type: none"> • Conference Chair Sean Austman-Kunkel said the Town Council of Norman Wells has passed a resolution to support the conference. They will provide a venue at no cost to NTWWA, and use of other facilities and support as necessary, including a person to help Sean with various tasks. • Decision made by consensus that Canadian North, which flies daily into Norman Wells, will be the official airline for the conference. Pearl is to contact them for conference rates and other support i.e. donated tickets for auction to raise funds for <i>Water for People</i>. • Billy Qaqasiq and Sean agreed to approach local people in their community/region re: making donations of artwork for the fund-raising auction. (artists possibly to receive half of whatever their items brings in). Pearl will provide info they can use for making these contacts. • Pearl will get prices on travelling coffee mugs, stainless steel drinking water bottles, watches and buffs (multi-purpose sports neck warmer/hat/ etc) each of which will carry NTWWA's name, and conference date/location info. These are for delegates' gifts. • Sean will check into the cost and availability of beaded hide business/credit card holders as speakers' gifts. • A consensus decision was made to have the same recycled wine-bottle trophy made for this year's Drinking Water contest. Pearl will put the order in now. • Moved by Ken Johnson, Seconded by Sudhir Jha, that the fee for this conference be kept at \$350 per person, the same as last year, with no reduced price for early registration. CARRIED. 	<p>Pearl</p> <p>Pearl</p> <p>Billy, Sean, Greg Pearl</p> <p>Pearl</p> <p>Sean</p> <p>Pearl</p>
<p>5.3 Journal</p>	<ul style="list-style-type: none"> • Ken had provided earlier, by email, an update on the Journal progress: 8 articles total (3 dealing with sewage, 1 on solid waste, 2 ea. on water and infrastructure). These include articles on projects in Northern Quebec, Norman Wells, Jean Marie River, Inuvik, Iqaluit, Whitehorse and Cambridge Bay, as well as a summary of the 2007 workshop on Cold Regions sewage lagoons. • The Journal will be published in September. • We have now received a signed copy of the contract with Del Communications, which produces the Journal. 	
<p>6.0 Next Meeting</p>	<ul style="list-style-type: none"> • Thursday, July 3, 2008 at Noon Mountain Time 	
<p>7.0 Adjournment</p>	<ul style="list-style-type: none"> • By consensus. 	
	<p>These minutes are in the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	