



LOCATION: Conference Call - Various

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PRESENT:

Heather Scott	President
Sudhir Jha	Director
Bhabesh Roy	Director
Billy Qaqasiq	Director
Doug Steinhubl	Industry Director
Ken Johnson	Southern Director
Crystal Jones	City of Iqaluit (Conference Host City)
Pearl Benyk	Administration

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE AND: Sarah Gagné, Sean Austman-Kunkel, Jean Soucy, Dennis Althouse, Bryan Purdy, Olivia Lee

WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
1. Call to Order	<ul style="list-style-type: none"> Meeting called to order and chaired by President Heather Scott. 	
2. Agenda	<ul style="list-style-type: none"> Agenda accepted by consensus. No additions. 	
3. Minutes	<ul style="list-style-type: none"> Moved by Ken Johnson, Seconded by Bhabesh Roy, that the minutes of October 18, 2007 meeting be approved. CARRIED 	
4. Correspondence	<ul style="list-style-type: none"> Heather will pull together meeting of NWT folk during time everyone is in Iqaluit to get input to present at upcoming Waterwise conference. 	
5 Standing Items	CONFERENCE	
5.1 Funding / Sponsorships	<ul style="list-style-type: none"> GNWT will provide either \$5,000 or \$10,000 towards conference. FSC will sponsor a coffee break (\$500.) Many thanks to Crystal Jones (City of Iqaluit) who has done a great job getting sponsors for the conference. 	Olivia
5.2 Update from Crystal Jones (City of Iqaluit) & Conference Chair (Heather Scott)	<ul style="list-style-type: none"> Crystal has everything under control, tasks will be delegated to NTWWA board members before the conference. Heather and Pearl will ship conference supplies etc. to Iqaluit his week. Sheila Watt-Cloutier has confirmed she will speak at the dinner. She has agreed to a reduced fee of \$5000. Nunavut Premier, Member of Parliament and Mayor of Iqaluit are not available to make welcoming remarks – this will be done by reps of GN and GNWT. Billy Qaqasiq has agreed to do the opening prayer. 	Heather Heather Pearl Billy
5.3 Operators Workshop	<ul style="list-style-type: none"> Ken has this under control. Lunch for 50 people will be provided, unlikely this many will turn up, the average attendance at workshop is 20 to 30. 	Ken
5.4 Trade Show	<ul style="list-style-type: none"> To date, there are 8 trade show tables booked. MACA will also have a booth, staffed by MACA employees already attending the conference as delegates. Olivia will organize this. 	Olivia
5.5 Registration Update	<ul style="list-style-type: none"> Pearl provided the list of 62 people pre-registered to date. Board members should urge people who may be intending to attend to pre-register ASAP. 	Board Members



ITEM	• DESCRIPTION	ACTION BY
5.6 Drinking Water Competition	<ul style="list-style-type: none">• Help is needed to conduct the Drinking Water Competition, including people to take photos. Ken, Sudhir and Bhabesh volunteered.	Ken Sudhir Bhabesh
5.7 Board Volunteers	<ul style="list-style-type: none">• Heather will assign tasks before the conference. Meeting is planned for Thursday, Nov. 1. If this doesn't work she will do it by email.	Heather
5.8 Estimated 2007 Conference Budget	<ul style="list-style-type: none">• This has not been updated with new info yet.	
6.0 Next Meeting	<ul style="list-style-type: none">• Thursday, November 1, 2007, Noon Mountain Time	
7 Adjournment	<ul style="list-style-type: none">• Meeting adjourned by consensus.	
	<p>These minutes are in the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	