



MINUTES of October 27, 2009 NTWWA Board Meeting

LOCATION: Conference Call - Various

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PRESENT:

Sudhir Jha (voting by email)	President
Justin Hazenberg	Vice-President
Jean Soucy	Director
Bhabesh Roy	Director
Aaron Randall (voting by email)	Director
Wayne Thistle (voting by email)	Director
Dennis Althouse (voting by email)	Director
Doug Steinhubl (voting by email)	Industry Director
Ken Johnson	Southern Director
Olivia Lee	Executive Director
Pearl Benyk	Administration

PURPOSE: Special meeting of the NTWWA Board of Directors
 DISTRIBUTION TO: Sean Austman-Kunkel, Billy Qaqasiq, Aaron Randall
 ALL ABOVE AND:
 WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
1. Call to Order	<ul style="list-style-type: none"> Meeting called to order by Vice President Justin Hazenberg. Three board members could not call in, but sent their votes in by email to three motions sent to them by email before the meeting began. 	
2. Agenda	<ul style="list-style-type: none"> There was no agenda for this meeting , which was called on short notice. 	
3. Adoption of Minutes of Previous Meetings	<ul style="list-style-type: none"> Moved by Ken Johnson, Seconded by Justin Hazenberg, that the minutes of meeting held on September 28, 2009 be accepted as presented. CARRIED 	
4. Correspondence	None	
5. Standing Items		
5.1 Correction of miscalculation made during Election of Board Members at AGM	<ul style="list-style-type: none"> Olivia informed the board that a miscalculation was made at the AGM when it was determined how many board positions were to be filled. The director's position formerly filled by Justin Hazenberg became vacant when Justin was elected as Vice-President. Therefore, based on the number of the votes cast at the AGM, Gary Maksagak of Cambridge Bay should be appointed to the board as a director. Justin Hazenberg will call Gary to pass on this information, and it will be dealt with by motion at the next board meeting. This will bring the number of members of the board to 12, with equal numbers from NU and NT. The quorum will be 7 members. Pearl is to send the board pledges out to the new board members, Aaron Randall and Gary Maksagak after the appointment of Gary Maksagak. 	Justin Pearl



ITEM	DESCRIPTION	ACTION BY
5.2 Evaluation of Conference	<ul style="list-style-type: none"> Pearl compiled the completed evaluation forms that were filled out by members at the conference, and the board discussed some of the suggestions, one of which was that the conference meeting room should have posters on the walls. It was suggested that NTWWA could have posters made up which illustrate/explain concepts and practices in the field of water and wastewater management. The cost of these could come from the NTWWA funds formerly used for materials preparation. 	
5.3 Location of next year's conference	<ul style="list-style-type: none"> Information from the AGM was shared. By show of hands at the AGM, a consensus decision was made that next year's conference, which by tradition of alternating NU and NT territories, will take place in NT next year, should be held in Yellowknife. Date of the conference to be decided later. 	
5.4 Signing Authorities	<ul style="list-style-type: none"> Moved by Ken Johnson, Seconded by Sudhir Jha, that there be a change in signing authorities for Northern Territories Water and Waste Association, as follows: <ol style="list-style-type: none"> Heather Scott to be removed from the list of individuals having signing authority. Justin Hazenberg to be added to the list of individuals having signing authority. CARRIED Pearl to send this information to Manulife Bank. 	Pearl
5.5 Contribution Agreement with Government of Nunavut	<ul style="list-style-type: none"> As the contribution agreement paperwork sent to NTWWA by the Government of Nunavut in regards to financial assistance of \$10,000 for NTWWA's recent conference and operators workshop seems to mistakenly include an appendix dealing with Hamlet liability insurance, Pearl was instructed to contact Wayne Thistle re: having this appendix removed. Once the appendix is removed, NTWWA will sign the contribution agreement and submit to GN the required documentation and invoice in order to receive this financial assistance. 	Pearl Wayne
6.0 Other Business		
6.1 Gift for Heather Scott	<ul style="list-style-type: none"> As of the AGM, Heather Scott's second term as Past President finished and she is leaving the board for family reasons (birth of her son Willem). Moved by Ken Johnson, Seconded by Justin Hazenberg , that NTWWA purchase Heather Scott a gift in appreciation of her service to the NTWWA over the past several years in an amount not exceeding \$450. CARRIED 	
7.0 Next Meeting	<ul style="list-style-type: none"> Thursday, December 3, 2009 at 12 Noon Mountain Standard Time. 	
8.0 Adjournment	<ul style="list-style-type: none"> Adjournment by consensus decision. 	
	<p>These minutes are in the writer's best interpretation of discussions held at the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	