



LOCATION: Conference Call - Various

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PRESENT:

Heather Scott	President
Dennis Althouse	Director
Bhabesh Roy	Director
Jean Soucy	Director
Sudhir Jha	Director
Billy Qaqasiq	Director
Ken Johnson	Southern Director
Olivia Lee	Executive Director
Crystal Jones	City of Iqaluit, Host City
Pearl Benyk	Administration

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE AND: Sarah Gagné, Doug Steinhubl, Bryan Purdy, Sean Austman-Kunkel

WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
1. Call to Order	• Meeting called to order and chaired by President Heather Scott.	
2. Agenda	• Addition to agenda of 5.8 Operators Handbook (requested by Ken J.) Agenda accepted by consensus decision.	
3. Minutes	• Moved by Dennis A., Seconded by Billy Q., that the minutes of August 23, 2007 meeting be approved. CARRIED	
4. Correspondence	None	
5 Standing Items	CONFERENCE	
5.1 Funding Requests	• Requests for funding assistance for the conference have been sent to GNWT, GN, Mackenzie Land and Water Board, Nunavut Land and Water Board and Indian and Northern Affairs Canada (INAC).	
5.2 Flights and Accomodations	• Crystal and Pearl reported on their discussions with First Air and Canadian North. Nothing is firmed up yet, but First Air schedule is better than Canadian North's and though CN may change its schedule in October, there is no confirmation of this yet. CN is offering 20% off for delegates, Crystal may secure a better reduction than this from First Air. This info will go out in package to members next week, and be posted to website.	Crystal Pearl
5.3 Venue	• Crystal will confirm tentative booking with Cadet Hall (operated by Legion) - it is large enough and close to hotels, etc. Crystal will find a screen for the presentations as there is not one in the venue. • Moved by Bhabesh R., seconded by Dennis A., that NTWWA rent the Cadet Hall for \$800 per day plus GST for the 4 days of the conference and related activities. CARRIED	Crystal
5.4 Tours	• Crystal will organize tours of the City of Iqaluit's water and wastewater treatment plants, the landfill and new sewage lift station. There will be two busses transporting delegates on tours of these four City of Iqaluit facilities between 5:30 and 7:30 on Friday Nov 2 and also between approx. 9 to 11 a.m. on Monday, Nov 5, as part of Operators Workshop.	



ITEM	DESCRIPTION	ACTION BY
5.5 Call for Presenters	<ul style="list-style-type: none"> Heather will send completed Call for Presenters to board members, so members can solicit presentations. All members should keep Heather informed as to who has been approached so there are no repeat requests and all gaps can be covered. (Heather to be cc'd when Call sent out.) 	Heather
5.6 INAC Waste Mgmt workshop	<ul style="list-style-type: none"> Ken gave update on the discussions re: INAC's Cold Region Wastewater Treatment Lagoons workshop being held as part of the NTWWA conference in Iqaluit. INAC is responsible for soliciting the presentations, which will be added to the NTWWA agenda. INAC will contribute funding to NTWWA to cover costs, the amount still to be determined in discussions between INAC and NTWWA. Presenters at the workshop will pay the regular delegate's conference registration fee, just like all other NTWWA delegates. Moved by Ken J., Seconded by Bhabesh R., that the Saturday afternoon segment of the NTWWA conference be set aside for the INAC Cold Region Wastewater Treatment Lagoons workshop. CARRIED. 	Ken
5.7 Presenters' Gifts	<ul style="list-style-type: none"> Bhabesh has found a lady in Pond Inlet who will make "Pangnirtung" hats (crocheted hat with tassle strongly identified with Nunavut) as gifts for presenters. The hats will be black plus NTWWA's colours of white and teal and have the letters "NTWWA" incorporated into the hats. Moved by Bhabesh R., Seconded by Sudhir J., that NTWWA get 35 hats made as gifts to presenters, at a cost of \$25 per hat, with NTWWA supplying the wool, total cost estimated to be approx. \$1100. CARRIED 	Pearl
5.8 Operators Handbooks	<ul style="list-style-type: none"> Ken provided additional info on the operators handbooks which will be distributed as conference give-away this year. The handbooks will be customized for NTWWA members with space for NWT and NU specific contact info (eg. Occupational Health, regional water boards, chemical spill hotline etc.) and info on NTWWA and WCWWA. Moved by Ken J., seconded by Jean S., that the original amount of \$4000 to be spent on these handbooks passed by the board at its last meeting be increased to \$4500 to cover additional costs of customization. These funds to come from NTWWA's 'Materials Preparation' funds. CARRIED 	Ken
5.9 Journal	<ul style="list-style-type: none"> There has been a slight delay with the Journal. It will now be finished next week and mailed out within two weeks. 	
6.0 Other Business	<ul style="list-style-type: none"> 	
6.1 By-Law Review	<ul style="list-style-type: none"> This item was not dealt with this week in order to concentrate on conference issues. 	
7.0 Next Meeting	<ul style="list-style-type: none"> Thursday, September 20, 2007, Noon Mountain Time 	
9 Adjournment	<ul style="list-style-type: none"> Meeting adjourned by consensus. 	
	<p>These minutes are in the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	