



MINUTES of September 8, 2010 NTWWA Board Meeting

LOCATION: Conference Call - Various

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PRESENT:

Sudhir Jha	President
Justin Hazenberg	Vice-President
Aaron Randall	Director
Bhabesh Roy	Director
Gary Maksagak	Director
Doug Steinhubl	Industry Director
Ken Johnson	Southern Director
Olivia Lee	Executive Director
Pearl Benyk	Administration

PURPOSE: Special meeting of the NTWWA Board of Directors

DISTRIBUTION TO: Sean Austman-Kunkel, Wayne Thistle

ALL ABOVE AND: Billy Qaqasiq, Dennis Althouse, Jean Soucy

REGRETS:

WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
1. Call to Order	<ul style="list-style-type: none"> Moved by Aaron R., Seconded by Justin H., that the meeting be called to order. CARRIED by consensus. 	
2. Agenda	<ul style="list-style-type: none"> Moved by Bhabesh R., Seconded by Gary M., that the agenda be accepted as presented. CARRIED by consensus. 	
3. Adoption of Minutes of Previous Meetings	<ul style="list-style-type: none"> Moved by Justin H., Seconded by Ken J., that the minutes of August 11, 2010 be accepted as presented. CARRIED 	
4.0	Correspondence	
4.1 WCW mag	<ul style="list-style-type: none"> WCW magazine has suggested messages in the upcoming issue from GN and GNWT ministers (depts involved with water and waste issues). As there are several depts in both territorial govts involved, Olivia will draft letter to GNWT & GN, letting them decide who will write messages for the magazine. Ken will find out what the deadline is for the messages. 	Olivia Ken
4.2 NWTAC Climate Change Program	<ul style="list-style-type: none"> NTWWA has been asked for a submission on climate change by the NWT Association of Communities. Board members felt it was not appropriate for NTWWA to represent the NWT and also that NTWWA does not have the capacity to prepare the submission. Olivia will invite Sarah Brown, representative of the NWTAC, to make a presentation at the NTWWA conference. 	Olivia
5.0	Standing Items	
5.1 Conference Committees	<ul style="list-style-type: none"> These brief reports re: preparations for the conference, were made orally. 	
5.2 GNWT/GN Financial Contributions to conference	<ul style="list-style-type: none"> The GN has agreed to provide \$10 K to the conference through a contribution agreement. Sudhir will deal with the GN on this issue. The GNWT has agreed to provide \$5K to the conference. Olivia will draft the agreement with them. 	Sudhir Olivia



ITEM	DESCRIPTION	ACTION BY
5.3 Call for Presenters	<ul style="list-style-type: none"> All board members should be sending this out to their colleagues and acquaintances in the field. All arrangements should be cc'd to Olivia, along with note of any follow-up which is required. Discussion took place re: ways of increasing involvement of /presentations by operators. Aaron , Sudhir and Olivia will work on this. Bhabesh will contact Billy Q. re: suggestions he may have on this issue. 	Board Members Aaron Sudhir Olivia Bhabesh
5.4 Conference Details	<ul style="list-style-type: none"> Ken will contact Ron Kent re: Meet & Greet entertainment. Pearl is working on catering arrangements with the Explorer Hotel and will ask whether we can add some char jerky from Cambridge Bay to the snacks at the M&G. Olivia will ask Dennis Althouse if he would design the plumbing challenge. 	Ken Pearl Olivia
5.5 Gifts	<ul style="list-style-type: none"> Justin has asked the artist Roy for a prototype of the stone inukshuk which will be the presenters' gifts. He will then photograph it and send he photo to all board members. Pearl reported on the baseball caps which will be given to delegates (along with flashlights ordered last year and not used). In order to get a better price, NTWWA will order 144 hats. Moved by Justin H., Seconded by Gary M., that we order equal numbers of the hats in 4 colours: stone, royal blue, navy and black. CARRIED. 	Justin Pearl
5.6 Opening Speakers	<ul style="list-style-type: none"> Olivia will write a letter to MACA, inviting the minister to make opening remarks and welcome speech at the opening of the conference. Pearl will draft similar letters of invitation to the City of Yellowknife for Sudhir's signature. Sudhir will invite the Kitikmeot GN Regional Director to make opening remarks at the conference. 	Olivia Pearl Sudhir
5.7 Operators Workshop Committee	<ul style="list-style-type: none"> Sudhir has provided Jean with some info. Olivia will check with Jean if there is anything else that the operators on the committee need in the way of support. 	Olivia
5.8 Honorarium for Kurt Stogrin	<ul style="list-style-type: none"> A short discussion took place re: giving Kurt Stogrin, from NAIT, an honorarium for assisting with the Operators Workshop. Ken said he didn't think Kurt was expecting an honorarium. This issue will be discussed more later. 	
5.9 Trade Show	<ul style="list-style-type: none"> Doug gave a short update on the trade show. He is sending out invites to the industry people and will tell them that they have 5 minutes each to make a short presentation on their products and services. Justin will contact CENT (Consulting Engineers of the Northwest Territories) about having a booth at the trade show. He will also send out some promo to all CENT members about this. 	
5.10 Journal	<ul style="list-style-type: none"> The Journal for 2010 is now in the mail. 	



ITEM	• DESCRIPTION	ACTION BY
6.0	Other Business	
6.1 Fundraising for <i>Water for People</i>	<ul style="list-style-type: none">• Re: fundraising for <i>WFP</i> as we have done in the past: Justin will ask for donations for the fundraising silent auction at the CENT meeting.• Pearl will draft an email containing information on <i>Water for People</i> that can be used by board members to solicit donations to the silent auction.	Justin Pearl
7.0 Next Meeting	<ul style="list-style-type: none">• Wednesday, September 29, 2010 at 12 Noon Mountain Standard Time.	
8.0 Adjournment	<ul style="list-style-type: none">• Adjournment by consensus decision.	
	These minutes are in the writer's best interpretation of discussions held at the meeting. Please inform the writer of any noteworthy omissions or errors.	