

Northern Territories Water and Waste Association
Board Meeting by Conference Call
Tuesday, April 27, 2004

MINUTES

Attending:

Kojo Kumi, Paul Guy, Ken Johnson, Nelson Pisco, Bob Phillips, Pearl Benyk (staff).

Agenda Items:

- Work plan to implement the Visioning exercise directives
 - Request for MACA funding/Missed MACA funding
 - VP Election
 - Search for a Host Community for the 2004 Conference and AGM
 - NTWWA Finances(budgeting for 2004 and GIC investments)
 - Review CWWA report submitted by Bob Phillips
1. **Call to order:** Kojo called the meeting to order, identified who was in on the call, and thanked everyone for participating. He then went over the agenda items and the participating members agreed to the agenda.
 2. **Funding for operators' workshops:** Discussed accessing funding available from GNWT for operator workshops which will allow them to keep up their CEU requirement. These seminars must be presented as a service, not as training, in order to fit within insurance restrictions. Kojo has spoken to GNWT reps re: what GNWT needs – not training, just seminars for operators. Ken said a similar thing is done with the Canadian Society of Civil Engineers and he will get the wording for inclusion in the funding application to be put together by Dennis Kefalas, assisted by Pearl.

3. **Presenters at operators workshops:** The CEU workshops will consist of suppliers showing their wares and explaining what their products and services. Ken Johnson will be facilitating the organization of the operator workshops. Scott Smith of Urecon, who organized all past trade shows and is NTWWA's best link to suppliers, is moving to Newfoundland. This will be a big loss to NTWWA. With or without an executive director in place, the revised bylaws should provide a seat on the board for a supplier/manufacture representative. Gil Teixeira from Perma Engineering has expressed an interest in providing the service Scott Smith did.

4. **CWWA report and representation:** Bob Phillips, NTWWA's CWWA (Canadian Water and Wastewater Association) representative, explained that CWWA covers the cost of one of his two annual trips to attend conferences on behalf of NTWWA. NTWWA covers the costs associated with the other. The November CWWA meeting in Ottawa will be NTWWA's responsibility and should cost approximately \$2400. Bob had sent this report to all board members earlier by email. He also volunteered to regularly update everyone by sending out reports throughout the year instead of just once a year. Kojo clarified that until the bylaws are changed to reflect this, by his executive decision, Bob is to be considered a regular appointed board member, similar to the executive director, with the same voting privileges as the other board members.

5. **Investments:** Over the past several years, NTWWA has moved any funds in excess to their immediate needs into a GIC. Recently Pearl has found that the Manulife Bank will often give a higher rate of interest on funds in a savings account than the Scotia Bank GICs. The board members considered NTWWA's current amount in its bank account and passed the following motion:

Moved by Ken Johnson, Seconded by Paul Guy, that NTWWA invest \$10,000 from its current account in either a Scotia Bank GIC or its Manulife savings account, whichever is paying the highest rate of interest. Carried.

6. **Inuvik as potential location for next conference/AGM/operators' training:** It appears that the Town of Inuvik is neutral re: hosting the NTWWA conference/ AGM/ seminars. Nelson will follow up with John Bulmer who was interested in this, and contact Ron Rusnell who also expressed an interest, as an alternate to John Bulmer. Suggested that tours to water and waste facilities in neighbouring communities be included. Joseph Wells, project manager of the Inuvialuit Environmental and Geotechnical (IEG) will also be contacted as he has shown interest in helping as well.
7. **Tieing NTWWA conference/AGM/seminars in with others:** Kim suggested that we might want to tie in with operator training course which is happening November 25, 26, 27 and 28, when the operators will be in YK already.
8. **Election of Vice President:**

A new Vice-President of NTWWA is needed as Paul Guy is stepping down from this position.

Kim Philip nominated by Paul Guy, seconded by Ken Johnson.

Nelson Pisco nominated by Kojo Kumi. Nelson declined.

Moved by Kojo Kumi, Seconded by Ken Johnson, that the nominations cease.

Kim Philip acclaimed as Vice-President.

10. **Implementing the Visioning Exercise Directives:** Committees were set up by participants of the Visioning Exercise. The following people volunteered to head up these committees:

- Ken Johnson heads the By-law Committee.
- Kim Philip was volunteered to head up the Conference Committee. (As Kim was could not take part in this conference call meeting, Paul Guy will inform her and help with this committee.)
- Paul Guy will head the Finance Committee.
- Nelson Pisco will head the Membership and Marketing Committee.
- Paul Diamond was volunteered to head up the Operators Committee.

Kojo is willing to assist on each committee. Bob Phillips also volunteered to help out on all committees. It was agreed that Pearl should write to all people who attended the conference, most of whom also attended the AGM at which the Visioning Exercise was discussed, inviting them to sit on any committees they are interested in helping on, and to get in touch with the relevant committee head.

11. **Adjournment.** Ken moved that the meeting be adjourned.