

**Northern Territories Water and Waste Association
Conference Committee Meeting by Conference Call
2:00 P.M. Thursday, August 12, 2004**

MINUTES

Attending:

Kojo Kumi, Ken Johnson, Kim Philip, John Bulmer, Nelson Pisco, Paul Diamond, Brian Purdy, Pearl Benyk

1. **Meeting chaired** by Kim Philip, chair of the Conference Committee.
2. **Dates (and confirmation of location) for 2004 Conference, Trade Show, AGM and Operators Workshop.**

After some discussion, **decision was made to have the conference, tradeshow, AGM and operators' workshop in Inuvik**, since the host community there is confident they can successfully host the events, and there are confirmations that 10 or more GNWT community operators and an estimated 10 GN employees will be attending.

Consensus agreement to move dates of the conference to November 20 and 21, with the operators workshops to take place on November 22. This was done so that the NTWWA events can coattail on the meetings of PWS/GNWT project managers which are taking place in Inuvik the week prior. This will allow visits on Friday November 19 to the Inuvik water and sanitation facilities and possibly (if the road connections are still open) also Tsiigehtchic and Fort McPherson. (Video presentations of these facilities will be shown to delegates instead if actual visits are

not possible.) It was thought that possibly some speakers at the project managers' meetings might also speak at the NTWWA conference.

3. Co-chairs of the conference committee will be Kim Philip and John Bulmer.

4. Tasks related to Conference, Trade Show and Operators Workshop:

a) Content

- 1) Ken Johnson will continue to deal with suppliers with aim of getting them to commit to take the lead on providing operators professional development (as well as organizing the tradeshow.)
- 2) Kojo Kumi (?) will send letters to presenters from last year's conference, inviting them to make a presentation again this year.
- 3) Kim Philip will call people on the list she sent out.
- 4) Brian and Nelson will follow up on potential presenters from Nunavut.
- 5) Ken will contact Jim Wall re: making a presentation on the Canada Wide Strategy for MWWE.
- 6) Papers submitted on wetland design not considered suitable for the north.
- 7) Deadline for getting info on presentations will be late October, so that the topics can be used for advertising the conference.

b) Advertising

- 1) Ken will approach colleagues in the Yukon re: advertising our conference in their newsletters, etc.
- 2) Kim and John will share the task of contacting APEGGA, NAPEGG, NWTAC, NWT and Nunavut Construction Associations, WCWWA, mines, oil companies, CENT re: advertising our conference in their communication vehicles.
- 3) Kojo will put this info on the Nunavut Help Desk.

- 4) Nelson will be in charge of getting the word out in the Baffin, Brian will do likewise in the Kivalliq region and Bob Phillips will be asked to do it in the Kitikmeot. (These tasks to be coordinated by Brian and Nelson.)
- 5) Kim will work with MACA and get an advertising flyer together and get back to the committee with a draft.
- 6) Pearl will update the conference info on the NTWWA website.

c) Corporate Sponsorship

- 1) John Bulmer will work jointly with Ted McLeod on getting transportation and accommodation discounts for delegates, checking with local hotels and Canadian North people.
- 2) Nelson will check with First Air.
- 3) Brian will check with Canadian North.
- 4) Kim will talk to Sukhi Cheema who organizes the PM Conference.
- 5) John will check with 3 or 4 local Inuvik businesses re: corporate sponsorships of the conference.
- 6) Companies giving discounts will be listed on the list of sponsors of the conference.

d) Conference Theme

Pearl will check minutes of last AGM to see if there was a theme chosen at that time. Ideas for a theme were discussed and included: *Responding the challenges of Regulators or Meeting the Challenges of New Regulations, Community Capacity.*

2. Liability Insurance Issue

1. Kim Philip reported that she had sent an inquiry to NAPEGG re: liability insurance, but had not heard back yet.
2. Ken Johnson will follow up with APEGGA.
3. Kojo will give Bob Phillips a call and see how it is dealt with by CWWA.

3. Follow-up on Visioning Exercise held at last conference/AGM.

Kojo reminded everyone that committees had been struck to deal with the various issues raised during the Visioning Exercise and that they had to report back to the upcoming AGM. He suggested a conference call was probably needed to discuss this. Pearl will arrange the conference call.

4. Adjournment - The conference call meeting ended at 3:15 p.m. MST.

5. Next Meeting of Conference Committee: No date set.