

**Northern Territories Water and Waste Association
Conference Committee Meeting by Conference Call
Tuesday, July 13, 2004**

MINUTES

Attending:

Kojo Kumi, Ken Johnson, Kim Philip, Bob Phillips, Bryan Purdy (by invitation), Pearl Benyk (staff).

1. **Meeting chaired** by Kim Philip, chair of the Conference Committee.

2. **Discussion on whether Inuvik is the best location for the 2004 conference, tradeshow, AGM and operators workshop.** Various concerns have been raised:
 - 1) Attendance might drop, due to greater travel costs and cutbacks in GNWT/GN travel budgets
 - 2) Few direct flights, especially from Nunavut.However, there are advantages to having the proceedings in Inuvik:
 - a) More regional and community involvement
 - b) NTWWA has a financial cushion that should carry us through one poor year of conference attendance.

Decision: that the conference, tradeshow, AGM and operators' seminars will be held in Inuvik if someone from Inuvik will take the lead in arrangements and a survey supports at least 35 attendees. Yellowknife will be the back-up location.

3. **Tasks related to conference:**

- 1) Kojo will write letters to MACA and GN to solicit funds. (Note: Should be mentioned that this conference and operators' workshop will count as CEUs for operators.) Ken will provide info to Kim and Pearl for use in the proposal to governments for financial support of operators workshop.
- 2) Kim will contact Mike Yakabuski and ask him to call around to assess interest in a conference held in Inuvik.
- 3) Kim will send an email to John Bulmer and the Inuvik Region team saying they are tentatively selected, providing they will take the lead and think they can get at least 35 attendees. They will be told to look at host community requirements as listed on website.
- 4) Kim will send out a letter soliciting presenters. (Pearl has draft letters to presenters etc. which can be used.)
- 5) Kim informed meeting that MACA has indicated they will do the phone calls to communities to drum up interest in attending.
- 6) Bryan Purdy and Bob will do likewise in Nunavut. Though GN has to approve all government travel outside of Nunavut, it is likely we can probably count on 10 people from Nunavut attending.
- 7) Ken is producing an October issue of NTWWA's newsletter *Full Cycle* and will include conference/tradeshaw/workshop info.
- 8) Kim will put together a draft flyer advertising the conference etc.
- 9) Former trade show participants will be contacted and told what involvement on their part NTWWA is expecting this year. Ken will be contacting Gil Texiera re: taking on role of organizing the trade show that was formerly done by Scott Smith.

4. **Decision:**

As Kriss Sarson has now moved out of Nunavut, he is no longer on the board of NTWWA and should be removed from the distribution list.

5. **Motion:** Moved by Kim Philip, Seconded by Ken Johnson, that the NTWWA's current account with ScotiaBank be closed and all funds transferred into NTWWA's current account with Manulife Bank. CARRIED.

6. **Next Meeting of Conference Committee:** August 11, 2004.