



## MINUTES OF FEBRUARY 2, 2006 BOARD MEETING

LOCATION: Conference Call - Various

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DATE OF MEETING: February 2, 2006

DATE: March 1, 2006

PRESENT: Heather Scott - Vice-President (meeting chair)  
 Sarah Gagne (formerly Dando) - Director  
 Perry Heath - Director  
 Ken Johnson - Southern Director  
 Doug Steinhubl - Industry Director  
 Billy Qaqasiq - Director  
 Jim Wall - Director  
 Pearl Benyk - Admin  
 Matthew Hough - Executive Director

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE AND: Bryan Purdy, Kim Philip, Tom Livingston, Dele Morakinyo, Amir Agha

WRITTEN BY: Pearl Benyk

APPROVED: DRAFT

ITEM	DESCRIPTION	ACTION BY
2. Agenda	<ul style="list-style-type: none"> <li>Approval of agenda moved by Doug S., Seconded by Perry H., CARRIED.</li> </ul>	
3. Minutes	<ul style="list-style-type: none"> <li>Approval of minutes from Dec. 8/06 meeting moved by Kim P., Seconded by Ken J., CARRIED.</li> <li>Amended draft minutes of 2005 AGM will be ready for the next meeting and submitted for approval at next AGM.</li> </ul>	
3.1 Business Arising from Previous Minutes	<ul style="list-style-type: none"> <li>Dele's reimbursement for CWWA meeting attendance costs is in the mail.</li> <li>\$350 raised for Water for People is being mailed to them by Kim P.</li> </ul>	Kim
4. Correspondence	<ul style="list-style-type: none"> <li>Correspondence from accountant Paul Fleury explained three levels of financial statements: compilation, review and audit, each more expensive than the next. NTWWA presently gets compilation, Fleury recommends association now move up to a review. Also recommends NTWWA buy Simply Accounting software and provide P. Benyk with training on it so NTWWA books can be kept digitally.</li> <li>Moved by Kim P., Seconded by Jim W. that NTWWA have its finances reviewed annually, as per recommendation of Paul Fleury, unless cost of an audit is \$2500 or less, in which case an audit will be carried out. CARRIED by consensus. (Pearl to check with Paul re: cost of having an audit done.)</li> </ul>	Pearl





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ITEM	• DESCRIPTION	ACTION BY
6.4.1 Journal Update	<ul style="list-style-type: none"><li>The articles for the 2006 Journal are now lined up. Journal will be printed in early August, and distributed sometime shortly after that.</li></ul>	
6.5.1 Financial Statement	<ul style="list-style-type: none"><li>Present (real) balance is approx. \$52,155 when outstanding payables and receivables are taken into account.</li></ul>	
6.5.2 Signing Authorities	<ul style="list-style-type: none"><li>Perry Heath and Kim Philip have been added on as signing authorities on NTWWA's Manulife (current) bank account. When added to the present two signing authorities (Heather Scott &amp; Matthew Hough), there will now be sufficient signers to sign cheques efficiently while Heather S. is temporarily working out of Ottawa.</li></ul>	
7.1 Bylaws	<ul style="list-style-type: none"><li>The Bylaws still need a few changes to make them consistent with how NTWWA's actual operation- should be done at upcoming AGM.</li></ul>	
8 Next Meeting	<ul style="list-style-type: none"><li>Thursday, March 2, 2006, at 12 Noon Mountain Time.</li></ul>	
9 Adjournment	<ul style="list-style-type: none"><li>Adjournment moved by Doug S., Seconded by Ken J., CARRIED.</li></ul>	
	<p><b>These minutes are in the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</b></p>	