



MINUTES OF APRIL 7, 2005 BOARD MEETING

LOCATION: Conference Call - Various PAGE: 1 of 3
 DATE OF MEETING: April 7, 2005 DATE: April 7, 2005

PRESENT: Kim Philip - President (meeting chair)
 Heather Scott - Secretary-Treasurer
 Doug Steinhubl Industry Director
 Perry Heath Director
 Matthew Hough - Executive Director
 Pearl Benyk Admin

PURPOSE: Regular meeting of the NTWWA Board of Directors
 DISTRIBUTION TO ALL ABOVE AND: Dele Morakinyo, Amir Agha, Sarah Dando, Ken Johnson, Bryan Purdy, Kojo Kumi
 WRITTEN BY: Pearl Benyk
 APPROVED: DRAFT

ITEM	DESCRIPTION	ACTION BY
Agenda	<ul style="list-style-type: none"> Approval of Agenda Issue brought up by Sarah Dando of BC water and waste association (and potentially other southern-based non-profit organizations) bidding against northern consulting firms for government contracts, specifically wastewater and water treatment plant operator training courses. 	
No quorum	<ul style="list-style-type: none"> As there is no quorum of board members, this meeting is for discussion purposes only and no decisions will be made. 	
Minutes	<ul style="list-style-type: none"> Approval of Minutes of March 3, 2005 put forward to next meeting of board due to lack of quorum at this meeting. 	
Date & Place for 2005 Conference	<ul style="list-style-type: none"> As time is running short, Kim will contact Bryan Purdy for an answer re: whether or not Rankin Inlet will host the NTWWA conference, AGM, tradeshow and operator's workshop this year. Kim will also find out dates of BC WWA and GNWT PWS project mgmt conferences and pass this info on to board members by email. 	Kim
Legality of January 21, 2006 'fallback' date for AGM.	<ul style="list-style-type: none"> A suggestion was made that perhaps NTWWA should have a 'fallback' date in January 2006 (suggested Jan 21-23) in case the Nov or Dec, 2005 dates are weathered out. As this might not be allowed under the Societies Acts, Pearl will check into this and inform board members by email of the answer. 	Pearl
Promotional Magazine opportunity	<ul style="list-style-type: none"> Matthew provided copy of agreement Del Communications is willing to enter into with NTWWA for production of a promotional magazine for NTWWA, which could be used to promote upcoming conferences for the next 3 years. As there is no quorum, a decision could not be made on this at this meeting, but board members present said the contract posed no risk to NTWWA, would add sophistication to the conference, as well as saving us costs of production and distribution of conference promo materials (Del Communications would do distribution). Matthew will send out more info on this opportunity. Vote will take place at future NTWWA board meeting. Del would need info sometime during the summer for distribution of the magazine to happen during September. 	Matthew



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Meetings of Committees	<ul style="list-style-type: none"> • Kojo was to organize the committee meetings. As he is not at this meeting to report on progress, Kim will call the committee chairs and Matthew will make the arrangements for these meetings as Pearl will be away on holidays until mid May. 	Kim Matthew
CWWA report	<ul style="list-style-type: none"> • As Dele is not at this meeting to report on the most recent CWWA meeting he attended, this item will be put on agenda for next meeting. 	Matthew
Financial Report	<ul style="list-style-type: none"> • This was provided verbally by Pearl. Since the last report on March 3, there have been cheques of approximately \$4650 written and no deposits made. There are at present approximately \$2500 in payables and \$7000 in receivables outstanding. (This latter includes the \$5000 from Nunavut, which Kojo is urging Govt. of Nunavut to remit.) The real balance in the NTWWA account is approximately \$41,350. Reminders of outstanding accounts have been sent out and followed up with phone messages. 	Kojo
Admin Report	<ul style="list-style-type: none"> • Pearl updated members on admin tasks done and those outstanding (mainly to do with amended bylaws and postings to website), and got clarification on some items. • Outstanding items will be completed before Pearl leaves on holidays. 	Pearl
Filling board vacancy resulting from Nelson Pisco resignation	<ul style="list-style-type: none"> • Kim has checked into whether bylaws allow for another board member to fill vacancy resulting from Nelson Pisco's resignation and found that this can be done. Board members felt it was important to replace Nelson with another Nunavut member as the board presently has only 2 Nunavut members, and especially as the upcoming conference will be in Nunavut and it will be difficult to recruit Nunavut presenters. Matthew will be in Iqaluit on business and will try to find people there willing to serve on the board. This issue to be on agenda of next board meeting. 	Matthew
New Agenda Item: BCWWA bidding on northern projects	<ul style="list-style-type: none"> • Board members present felt this issue, brought to NTWWA board by board member Sarah Dando, is a contracting issue, and therefore of concern to CENT (Consulting Engineers of the NWT), not something that NTWWA should deal with. Sarah's email will be forwarded to CENT for their consideration. This issue will be placed on agenda for the next NTWWA meeting so that Sarah (who is absent from this meeting) can speak to it if she wishes. 	Matthew
Next Meeting	<ul style="list-style-type: none"> • As there have now been two meetings without a quorum, Kim will look into 12 noon MST as meeting time, to see if this is a better time for people. Board members will be surveyed by email on this suggestion and time for next meeting will be set. 	Kim
Adjourn	<ul style="list-style-type: none"> • Meeting adjourned by consensus. 	
	<p>These minutes are in the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	
	<p>_____ Pearl Benyk</p>	