



MINUTES OF May 18, 2006 BOARD MEETING

LOCATION: Conference Call - Various

PAGE: 1 of 2

DATE OF MEETING: May 18, 2006

| | | |
|----------|----------------|---|
| PRESENT: | Heather Scott | - Vice-President (meeting chair) |
| | Bryan Purdy | - President (had to be late for this mtg) |
| | Perry Heath | - Director |
| | Ken Johnson | - Southern Director |
| | Doug Steinhubl | - Industry Director |
| | Kim Philip | - Past President |
| | Sarah Gagne | - Director |
| | Amir Agha | - Director |
| | Matthew Hough | - Executive Director |
| | Pearl Benyk | - Admin |

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE AND: Dele Morakinyo, Tom Livingston, Jim Wall

WRITTEN BY: Pearl Benyk

APPROVED: DRAFT

| ITEM | DESCRIPTION | ACTION BY |
|---------------------------|--|-----------|
| 2. Agenda | <ul style="list-style-type: none"> Approval of agenda moved by Sarah G., Seconded by Perry H., CARRIED. | |
| 3. Minutes | <ul style="list-style-type: none"> Approval of minutes from April 6/06 put off because of no quorum. | |
| 6.1.1 Conference Planning | <ul style="list-style-type: none"> Registration costs should be kept the same as for 2005 conference - \$310 for early registration, \$350 regular charge. Buffet Dinner should be roast beef and per plate limit \$30 to \$32 per person For next meeting Kim will send out list of tasks and decisions that have to be done/made for the conference Both the GN and GNWT have received letters urging them to contribute funds for the 2006 conference. CCME should be on agenda for upcoming conference. | |
| 6.1.2 Conference Survey | <ul style="list-style-type: none"> MACA has pulled together a survey/evaluation form for the NTWWA conference. Not clear if it was provided to NTWWA for info only. | |
| 6.3 Operators Committee | <ul style="list-style-type: none"> As there was no one to report on progress with this committee, it was put off until next meeting. | |
| 6.4 Journal | <ul style="list-style-type: none"> Journal progress is on time. Nine articles have been completed; articles are well balanced; all executive reports are in. It will be printed and ready for distribution in early August. | |
| 6.5.1 Financial Statement | <ul style="list-style-type: none"> Since an opening balance of \$42,868.67 on April 1, 2006, NTWWA has deposited \$6,050. into its account and written cheques totaling \$4,397.74. There is one cheque written but not cashed for \$350, outstanding receivables of \$2,960 and outstanding payables of \$1,497.41, for an actual balance of \$45,633.52. | |



| ITEM | DESCRIPTION | ACTION BY |
|---|---|-----------|
| 7.1 Other Business WCWWA and Water for People | <ul style="list-style-type: none"> • Kim suggested that NTWWA should become a constituent organization (CO) of WCWWA. For a fee of \$12 per member, our ties to this organization would be strengthened and we would get other benefits such as cheaper maintenance of our website and ability to process credit card payments. • NTWWA board will discuss this again when there is a quorum as it should be voted on. | Matthew |
| 7.2 Executive Director | <ul style="list-style-type: none"> • Matthew Hough informed the board that he is moving to Ottawa, effective end of May, 2006. He is willing to continue as E.D. from Ottawa until the next AGM in November and feels he can do the job from there by utilizing email. He will be attending the conference in Yellowknife in November. • There are 3 signing authorities living in Yellowknife (Kim, Heather and Perry) so there will be no problem with signing cheques. • Discussion took place on this topic, including need to find a replacement for after November, and possibility of changing bylaws to permit the association to have an executive director outside Yellowknife. • Kim moved that Matthew be kept on as Executive Director until the next AGM. After discussion, a unanimous decision was made to do this. • Finding a replacement ED will be an agenda item in next meeting. | |
| 7.3 Staff | <ul style="list-style-type: none"> • Pearl Benyk informed the board that she would be outside the country from August 28 to September 26 on holidays. | |
| 7.4 CCME | <ul style="list-style-type: none"> • CCME should be added onto agenda for upcoming conference. • NTWWA should come up with a position on the CCME, and once there is a draft it will be circulated to all board members for this purpose. • Kim reported that the Northern Working Group of the CCME has done some awesome work arguing that the north needs to make up its own guidelines. | Matthew |
| 7.5 Release of membership names | <ul style="list-style-type: none"> • Kim suggested that those registering for the next conference should be asked, on the registration form, if their name may be released. Needs decision??? | |
| 8 Next Meeting | <ul style="list-style-type: none"> • No decision made on date of next meeting. | |
| 9 Adjournment | <ul style="list-style-type: none"> • Meeting adjourned by consensus. | |
| | <p>These minutes are in the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</p> | |